

# Gratwick Aquatic Centre Facility Guide



## Acknowledgement of Country

The Town of Port Hedland would like to acknowledge the Kariyarra, Ngarla, and Nyamal people as the Traditional Custodians of the Port Hedland lands. We recognise their strength and resilience and pay our respects to their Elders past and present. We extend that respect to all Aboriginal & Torres Strait Islander people of the local community and recognise their rich cultures and their continuing connection to land and waters.

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## Contact Information

During staffed hours, your first point of contact for all event enquiries should be via the Events & Bookings Officer. Please see the Duty Manager on shift during your event, they will be identifiable by their labelled uniform, should the Events & Bookings Officer not be available at the time of your event.

### Staff Information

|                                |              |
|--------------------------------|--------------|
| Events & Bookings Officer      | 08 9158 9768 |
| Kiosk                          | 08 9158 9796 |
| Leisure Business Coordinator   | 08 9158 9761 |
| Coordinator Aquatic Operations | 08 9158 9773 |

### Emergency Information

|                              |              |
|------------------------------|--------------|
| South Hedland Police Station | 08 9160 2100 |
| Port Hedland Police Station  | 08 9173 8100 |
| Hedland Health Campus        | 08 9174 1410 |
| SES Emergency Assistance     | 132 500      |
| DFES                         | 13 33 37     |

## Facility Conditions

### Terms & Conditions of Hire

<https://www.porthedland.wa.gov.au/documents/2739/facility-hire-terms-and-conditions>

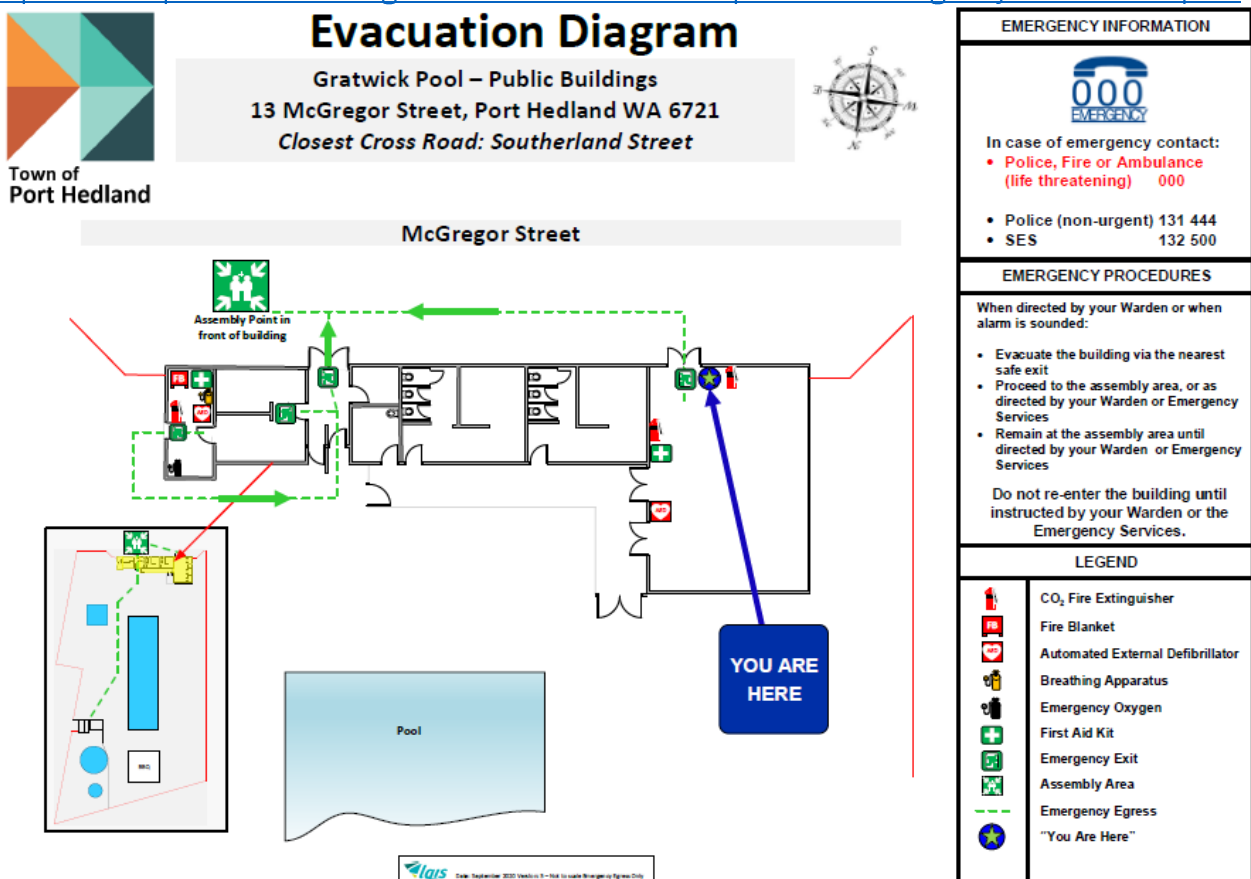
### Conditions of Entry

<https://www.porthedland.wa.gov.au/documents/3646/port-hedland-leisure-aquatic-centres-conditions-of-entry>

## Evacuation

Evacuation diagrams are available for reference physically on the walls around the facility. As per our terms and conditions, the hirer is responsible for the implantation of necessary evacuations and safety measures for their attendees. If your event has attendees with assisted access requirements, please submit a Personal Emergency Evacuation Plan prior to your event:

<https://www.porthedland.wa.gov.au/documents/3688/personal-emergency-evacuation-plan>



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## Bathroom Facilities

The bathrooms are located to the left of the entry gate, this includes a male, female and assemble bathroom. These facilities are shared with the adjoining fitness centre.

## First Aid

The first aid room is located in the kiosk building, this room contains emergency response equipment to be used in the event of an accident. Please see the lifeguard or duty manager on shift during your event for all first aid requirements.

## Filtered Water

The drinking fountain is located on the wall between the female and male bathrooms.

## Furniture

There are a limited number of trestle tables and chairs available at the facility, these can be requested in advance or on the day with the duty manager on shift.

## Cleaning

General cleaning is included in the cost of the facility hire but you will be required to ensure that your rubbish is disposed of on conclusion of your event. Additional cleaning requirements may have been requested at the time of your confirmation; these requirements will be discussed individually depending on the event needs. Should your event require additional cleaning due to the state of the space on conclusion of your event, we will employ our cleaners at a cost of \$210 per hour (as per our fees and charges) and the cost will be directly on-charged.